

Wired Internet Application Form

Melbourne Showgrounds can provide a range of internet services to general buildings for applicants. These services may vary according to the requirements of the applicant.

Please note that all applicants must obtain permission from Melbourne Showgrounds to use, sell or hire internet services while on site.

Please provide a floor plan and stand number highlighting the location of your site and submit with this completed form a minimum of 10 business days prior to the event. Late applications are not guaranteed.

Contact and Phone Service Request details

Event Name

Company

Contact Name

Address

Phone

Mobile

Email

Stand No.

Date Service is required (inclusive) From

To

Internet Connection (Speed)	1 – 2 Days	3 – 7 Days	8 Days or More	Quantity required	Total cost (GST inc)
Up to 5Mbit/s Internet Access Unlimited download	\$275	\$330	\$770		
Up to 10Mbit/s Internet Access Unlimited download	\$330	\$495	\$1,100		
Up to 20Mbit/s Internet Access Unlimited download	\$495	\$1,100	\$1,650		
Additional Services					
Public IP Address	\$44.00 per address (Limits Apply)				\$
IT Support (Basic)	\$99.00 per hour (minimum charge of one hour)				\$
Cabling Total Cost (GST inc)					\$220.00
Internet Services Total Cost (GST inc)					\$

Personal information is only used to process the "Wired Internet Application Form". For full details of our Privacy Policy please refer to www.melbourneshowgrounds.com/privacy-policy/

The service information and Terms and Conditions of Use form part of this application form. This form will not be processed until all information is completed on both pages and payment is made. Excess download charges will be on charged.

Service Information

It is the responsibility of the applicant to provide their own equipment (laptops, computers or PDA) to access the internet. Melbourne Showgrounds recommends utilising the most up to date operating systems, anti-virus and firewall applications. It is the sole responsibility of the applicant to ensure their system is up to date and support is provided by their own technical staff. Melbourne Showgrounds does not provide on call IT support unless arranged prior to the event.

Terms and Conditions of Use

1. Payment is only accepted via credit card prior to the event.
2. Any applications received less than 72 hours prior to the event will be reviewed at Melbourne Showgrounds discretion and if deliverable, will incur a late fee of \$55.00.
3. Speeds are theoretical network maximum speeds. Actual speeds may be less due to a number of factors including network configuration, line quality & length, equipment interference, traffic, hardware and software.
4. No refunds if the internet access service is cancelled within 72 hours prior the event or if the service is not utilised.
5. Floor plan and stand number must be provided with this form. Any costs to move services will be on charged.
6. Internet connection rate will apply for up to one month period. Please be aware any usage beyond a month will be automatically charged accordingly for the remaining period of stay.
7. Melbourne Showgrounds will not accept responsibility for any internet downtime, instability or bad reception.
8. The lodging of this application form does not automatically guarantee internet services will be provided. Each application will be assessed and the Applicant advised of the outcome. Payments will not be processed until acceptance of the application.
9. Basic IT support only covers the ability to connect to our internet service. This does not include the configuration or setup of any routers or switches.
10. Cabling cost only covers one internet service subject to position additional charges may apply. If there is a requirement for more services additional costs will apply.
11. Please note the Melbourne Showgrounds will not manage, monitor or support any third-party devices connected to our networks such as network switches and routers. Should it be discovered that these devices pose a security risk or network issue to the Melbourne Showgrounds networks, action will be taken to disconnect, remove or disable such devices to ensure the integrity of the networks for both the venue and other customers.

I have read and understood the above Terms and Conditions of Use and agree to abide by them.

This document will be a tax invoice for GST when fully completed and payment is made to Melbourne Showgrounds.

Name _____

Signature _____

Date _____

Payment Details

Card Type: Mastercard VISA

Card Number: / / /

Expiry Date: /

Name of Cardholder: _____

Signature of Cardholder: _____

Please note: There is a handling and service fee for this service: Visa and Mastercard 1.5%

Return form to:

Melbourne Showgrounds

Fax: 03 9281 7581

Email: venue@rasv.com.au